

# ARCAID ONE OFF DONATION FORM



**ONE OFF donations to ARCAID can be made by bank transfer or if you prefer by cheque (made payable to ARCAID).**

If completed please send this form and/or any cheque donations to:  
**ARCAID Treasurer, 37 Castle Street, Farnham, GU9 7JB**

## **Bank Transfer Details**

ARCAID (Account No. **81469878**) (sort code **40-21-05**)

**Bank:** HSBC Bank plc, 33 The Borough, Farnham GU9 7NJ

**Payee Reference:** *Put your full name here*

## **GIFT AID**

We would appreciate it if donors who are eligible for gift aid and have not previously completed a gift aid form for Arcaid would complete the following form:

### **GIFT AID DECLARATION**

I..... (Title & full name)

of.....

..... (Full address) (Postcode).....

Telephone no.....E-mail.....

would like ARCAID (Registered Charity No. 1002243) to treat all donations I have made to it in the last 4 years and all donations I make to it hereafter as Gift Aid donations and reclaim tax accordingly.

(Signature).....

(Date).....

#### **Please note:**

1. You can give this Declaration only if you pay an amount of income tax and/or capital gains tax at least equal to the tax reclaimable by ARCAID on your donations in each tax year. If you cease to pay enough tax, please tell the Treasurer.
2. If you pay tax at the higher rate you may be able to claim relief on your tax return.
3. You can cancel this Declaration at any time by writing to the Treasurer, ARCAID will not reclaim tax on donations made after the date of cancellation.
4. If you change your name, address or postcode, please tell the Treasurer.